

EPPLEBY PARISH COUNCIL

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Eppleby Parish Council, c/o 14 Twinsburn Road, Heighington, Co. Durham, DL5 6RL

MINUTES

Minutes of MEETING of EPPLEBY PARISH COUNCIL on TUESDAY 7TH MAY 2024 at 7.05pm held in Eppleby Village Hall.

PRESENT: Councillor A. Allum (AA) (Chairman)
Councillor P. Dowson (PD)
Councillor A. Burnett (AB)
Councillor D. Burrell (DB)
Councillor A. Simpson (AS)

In Attendance: Jenny Pears (Clerk)
Residents

- | | | ACTION |
|----------|---|---|
| 07-05/01 | <u>APOLOGIES FOR ABSENCE</u>
RESOLVED – Councillor Angus Thompson – North Yorkshire Council gave his apologies. | |
| 07-05/02 | <u>DECLARATIONS OF INTEREST</u>
AA Declared an interest in item 7 -1. PD would chair item 7-1. and AA would observe only. | |
| 07-05/03 | <u>MINUTES OF THE MEETINGS HELD ON 5th March 2024</u>
RESOLVED - That the minutes of the Ordinary General Meeting held on 5 th March 2024 are confirmed as a true record and signed by the Chairman. | |
| 07-05/04 | <u>UPDATES FROM MINUTES OF 5th March 2024</u>
RESOLVED – Highways attended the flooding in the village on 24 th January 2024 and conducted further investigations. Highways agreed with PD and AB a plan for the work to be untaken and would come back to the Clerk with an update and a date for work to commence. Clerk followed this up on 27 th March and 6 th May 2024 but heard nothing as yet. The bridleway/public footpath was discussed as the flooded area needs sufficient drainage. The owner of the building has carried out some work but flooding still occurs. Clerk will contact the owner asking them to rectify the issue. Clerk raised the issue with Highways of the damaged grills protecting the underground water pipes in School Lane and AS met with them to clarify the issue. Cart Road, outside Coronation Cottages has been left in a mess. There are pot holes that need filling and damage to verges. PD agreed to look at the damaged verges using some of his machinery but this will need to be in the drier months as may cause more damage while the area is wet. Clerk had contacted the NYC dog warden but no further update had been received, Clerk to follow this up. Clerk had applied for a portrait of His Majesty the King; this had been delivered and is now ready to be displayed. This has been passed to the village hall committee to display it. NYC are withdrawing the service to hold mandatory information on behalf of the Parish Council. Clerk has a quote for a Parish Council website, this is more than first agreed. It will be approximately £650 for an initial set up fee and first year hosting costs. Clerk has contacted AT to see if the locality budget could offer funding towards this. Clerk has been asked to contact AT again in June when the budget will be available. A consultation is taking place and is relevant to parents and carers of school aged children. NYC are looking at the travel from home to school. AA did share his concerns as there is an issue for Eppleby school and funding transportation to and from Eppleby and Middleton Tyas schools. Residents asked if they could fund raise to help cover the cost. AA said that | <div>Clerk</div> <div>Clerk Completed</div> <div>PD</div> <div>Clerk Completed</div> <div>Clerk</div> |

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	<p>funding may help in the short term but the costs should be covered by the school and felt the responsibilities is for the school and not the parents/carers and community. AA has been speaking with the headteacher at Middleton Tyas on the issue and is awaiting an update. AA also write to Rish Sunak PM to apply pressure on this. No response has been received as yet.</p> <p>An allotment resignation was received at the March Meeting. The vacancy has been advertised and two applicants had been received. The applicants were considered and it was unanimously agreed that Shelia Stapleton would be offered the allotment. Clerk will confirm this in writing and prepare the agreement and invoice.</p> <p>Councillors discussed the parking on the road to the pub on Low Green in the March meeting. Cars aren't always parked utilising the space and can make it difficult for passing vehicles. Councillors agreed to monitor this. No further action required. Councillors discussed the increased traffic following notification of treatment sewerage works upgrade scheduled to start work on 27th May 2024. The contract has offered to support projects in the community. It was suggested that contractors could re-tarmac the road or perhaps donate daffodil bulbs.</p> <p>The Jubilee bench is in need of remedial work. Paul Quinn isn't able to help. A resident did offer her time to carry out some remedial work. She will come back to the Clerk with some dates. Could other residents help? Councillors suggested that something is put on Facebook and see if there is any interest from the community to help.</p> <p>A plan to reinstate the daffodils is underway. Councillors are going to look at some drone footage of the daffodils in full bloom to help plan for next year. AA will prepare a plan for next year.</p>	<p>AA</p> <p>Clerk</p> <p>Completed</p> <p>Clerk</p> <p>Clerk</p> <p>AA</p>
07-05/05	<p><u>REPORT FROM NORTH YORKSHIRE COUNTY COUNCILLOR</u></p> <p>RESOLVED –No update given. A report had been circulated to all in mid-April. This was shared to all councillors via email and the community on Facebook.</p>	<p>Completed</p>
07-05/06	<p><u>REPORT FROM NORTH YORKSHIRE POLICE</u></p> <p>RESOLVED - Parish Report for May 2024 had been received and this had been circulated via Facebook to the community.</p>	<p>Completed</p>
07-05/07	<p><u>PLANNING APPLICATIONS and DECISIONS NOTICES</u></p> <p>RESOLVED – Applications had been circulated prior to the meeting for comments/observations.</p> <p>PD took over the meeting from AA and asked the Clerk for a recap of item 7 -1.</p> <p>Clerk confirmed that the closing date had passed and any observations/comments made had been shared with planning and are available to view on the planning portal.</p> <p>PD handed the meeting back to AA to continue.</p> <p>No further comments were made.</p>	<p>Completed</p>
07-05/08	<p><u>SPENDING AND FINANCIAL MATTERS</u></p> <p>RESOLVED - The Clerk provided an overview of the finances since the last meeting. The year-end accounts for 2023/2024 were accepted and approved and signed by the Chairman.</p> <p>The Annual Governance and Accountability Return (AGAR) was considered and approved. The certificate of exemption in relation to the AGAR was considered and approved. Clerk to submit to external auditors.</p> <p>AA did ask Councillors to consider the invoice from D Chapman. It covered work from 2022. Councillors agreed that the cost to fill pot holes is satisfactory and should continue provided the repairs last. This is will be monitored. Councillors discussed painting the stones. It was agreed that there were stones in some areas and should these be taken away? There could be three possible options. These are 1 – Remove all stones, 2- Keep as</p>	<p>Completed</p> <p>AA/Clerk</p>

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- it is, 3 – Move them around and make them more equal around the village. Could the drone footage help with this? Agreed to discuss again at the next meeting. **Clerk**
- The following cheque payments were approved and signed:
J Pears – Clerk invoice - £271.61, CE and CM Walker £176.40, Riley Accountants Audit fee £66.00 and D. Chapman £3253.20. Clerk confirmed that the invoice from D Chapman included all work to date. **Completed**
- The asset register was agreed and approved by the Chairman.
Clerk shared the draft budget for 24/25.
- 07-05/09 TO DISCUSS ANY OTHER BUSINESS:
- RESOLVED** – Clerk shared three insurance quotes for consideration. It was agreed to remain with the current provider. This was the most competitive and offered the cover required. Clerk to instruct current provider Clear Councils. The annual premium is £386.31. Clerk received an email from NYC. This was circulated to all councillors. The goal posts were not discussed and will be carried forward to the July meeting as an item for discussion. An email was received from a resident regarding the BT pole. AA responded to the email to clarify the situation. AS raised an issue of overgrown hedges that need cutting back. PD is going to look at this. **Clerk**
- 07/05/10 TO CONSIDER QUESTIONS FROM THE PUBLIC
- A resident raised concerns of a diesel smell coming from a culvert and potentially into the Beck. AA will contact the Environment Agency. Resident has already contacted them but doesn't feel anything is being done. **AA**
- A resident asked about the new development of houses at the Cross Keys Inn. This has been discussed previously. It was agreed that this should be discussed outside of the meeting. It was noted that all information is available to view on the planning portal as it is a public domain. The dog waste bin in PD's field needs emptying. PD will look at this. **PD**
- Vegetation growth on the footpath needs cleaning. Clerk to contact NYC to raise this. **PD**
- 07-05/11 DATE OF THE NEXT MEETING
- The date of the next meeting will take place on 2nd July 2024 at 7pm in Eppleby Village Hall. **Clerk**

The meeting closed at 8.20pm.

SIGNED: (Chairman) DATE:
